



EMPLOYMENT COMMITTEE

Meeting to be held in on
Monday, 10th November, 2014 at 1.00 pm

MEMBERSHIP

Councillors

S Golton
G Latty
A Lowe
L Mulherin
A Ogilvie (Chair)
K Wakefield

Agenda compiled by:
Governance Services
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A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p>EXCLUSION OF PUBLIC</p> <p>To resolve that the public be excluded from the meeting under the terms of Access to Information Procedure Rule 10.4(1) and (2) and on the grounds that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information by reason of the need to maintain the competitive nature of the interview process and to retain information submitted by individual applicants in confidence, as disclosure could undermine the process, future appointment processes, or the outcome on this occasion to the detriment of the Council's and public interest.</p>	
3			<p>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
4			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence</p>	

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5			<p>APPOINTMENT TO THE TEMPORARY POSITION OF DIRECTOR OF ADULT SOCIAL SERVICES (ACTING)</p> <p>To undertake the formal interview process for the temporary position of Director of Adult Social Services (Acting). (Further Information will be provided to Members of the Employment Committee prior to the meeting.)</p>	1 - 4
6			<p>APPOINTMENT TO THE POSITION OF DIRECTOR OF ADULT SOCIAL SERVICES</p> <p>To undertake the formal recruitment process (longlisting) for the permanent position of Director of Adult Social Services. (Application details will be provided to Members of the Employment Committee prior to the meeting.)</p> <p>THIRD PARTY RECORDING</p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties– code of practice</p> <p>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</p> <p>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</p>	
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a)				

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Report author: Sarah Tostevin,
HR Manager
Tel: 78576

Report to Employment Committee

Date of committee: 10 November 2014

Subject: Interim arrangements for Director of Adult Social Services

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

- The current Director of Adult Social Services will retire at the end of November 2014
- The authority has a statutory obligation to have a Director of Adult Social Services
- Until the position is filled on a permanent basis, temporary arrangements need to be confirmed for the interim period.

Recommendations

- It is recommended to appoint to the role of Director of Adult Social Services on a temporary basis until such time that the permanent appointment is made and the new postholder commences

1 Purpose of this report

- 1.1 To recommend to the Employment Committee to interview for the position of Director of Adult Social Services (Acting) on a temporary basis

2 Background information

- 2.1 The current Director of Adult Social Services retires 30 November 2014.

3 Main issues

- 3.1 Whilst a recruitment process for a new permanent Director is underway it is necessary to put in place an interim arrangement to satisfy the Council's accountabilities and responsibilities, namely the statutory role of the Director of Adult Social Services (DASS) with effect from 1 December 2014.

4 Corporate Considerations

4.1 Consultation and Engagement

The current Director and Head of HR have consulted with Trade Union colleagues on the proposed changes to the ASC leadership team

4.2 Equality and Diversity / Cohesion and Integration

There are no equality and diversity implications in respect of this temporary arrangement

4.3 Council policies and City Priorities

The appointment will enable the Council to continue with the transformational change to deliver an affordable and sustainable future for adult social care in the city and maintain the national profile of Leeds with respect to the ambition of being the best city in the UK

4.4 Resources and value for money

There are no implications in respect of resources and value for money.

4.5 Legal Implications, Access to Information and Call In

This report is not subject to call-in

4.6 Risk Management

Not having a temporary Director of Adult Social Services in place could potentially cause issues for the Council in relation to its statutory accountabilities

5 Recommendations

It is recommended to appoint to the role of Director of Adult Social Services on a temporary basis until such time that the permanent appointment is made and the new postholder commences their role

6 Background documents¹

6.1 There are no background documents

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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